

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Document Control:

Document Suite:	Health & Safety	Document Title:	COVID-19 Risk Management Assessment
Document Type:	Risk Assessment	Version number:	2 for 2021
Author (name & job title):	Alison Willis (Headteacher)		

Date Formally approved:	20.08.2020	Formal Approval by:	Mrs Sharon Short (Chair of Governors) Mrs Ann Davey (Pathfinder Schools CEO)
--------------------------------	------------	----------------------------	---

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Not ensuring adequate measures to ensure Prevention of the virus	<ul style="list-style-type: none"> Children, staff and parents by coming in to contact with the virus 	<ul style="list-style-type: none"> Awaiting information from track and trace for anyone who has been in close contact with someone who has Covid and who has not been double vaccinated or is over the age of 18 and needs to isolate. Clean hands thoroughly more often than usual Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach Enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach Where necessary, wear appropriate personal protective equipment (PPE) Calm Room designated as 'Isolation Room' if weather is bad. Alternatively use outside courtyard. PPE in place to support staff in supervising children with symptoms Regular stock checks of paper towels, soap and hand sanitizer in all locations to ensure appropriate stock levels are maintained. Regular stock checks of cleaning materials to ensure adequate supply. Ensure staffing levels are appropriate for tasks to be completed. 	New variant Omicrom	All Staff	Ongoing from September	
What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
		<ul style="list-style-type: none"> Brief members of staff on the expectations in class settings, outdoors and in staff rooms, etc Staff are supported to wear masks while in communal spaces should they wish to do so.. 				

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Lack of or slow Response to any infection	<ul style="list-style-type: none"> Children Staff Parents & families Visitors 	<ul style="list-style-type: none"> Engage with the NHS Test and Trace process Manage confirmed cases of coronavirus (COVID-19) amongst the school community Contain any outbreak by following local health protection team advice All members of staff briefed on what is expected of them if they display symptoms. Regular reminders sent to parents sent to parents about what they should do if their child (or anyone in their household) displays symptoms or if they or their child have contact with a confirmed case. Visitors are informed of what they must do if they develop symptoms during or after a visit. 	N/A	All staff	Ongoing from September	

What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Inadequate contingency planning for a further outbreak	<ul style="list-style-type: none"> Pupils who are having to remain at home due to a closure / need to self-isolate not receiving high quality educational provision. 	<ul style="list-style-type: none"> In the event of a local outbreak, the PHE health protection team or local authority may advise a school or number of schools to close temporarily to help control transmission. Schools will need a contingency plan for this eventuality. 	Outbreak plan renewed Dec 2021	Class teachers	Ongoing from September when notified	
What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



		<ul style="list-style-type: none"> • Pupils, parents and staff are aware of how to access remote learning on Purple Mash • Clear set of expectations for staff regarding what home learning will look like in the event of a closure in place. • Clear guidance for parents regarding what they can expect home learning to look like in the event of a closure in place. • Staff to ensure that any planned learning in class can be easily transferred to an online platform if needed to ensure that pupils continue to receive high quality learning tasks in a timely fashion and are well supported by school staff even if they are unable to attend school. • Arrangements are planned for vulnerable / key worker pupils should the need arise to revert to provision for these pupils only and how teaching staff will be supported to meet the needs of these pupils alongside those of other pupils at home. 				
--	--	---	--	--	--	--

What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
<p>Cleaning is insufficient to prevent the spread of the virus</p> <p>Enhanced cleaning procedures are not completed.</p>	<ul style="list-style-type: none"> • Cleaning staff being exposed to germs and not wearing appropriate PPE. • Staff and children if cleaning is not regular and doesn't follow agreed DfE guidelines. 	<ul style="list-style-type: none"> • More frequent cleaning procedures in place across the site, particularly in communal areas and at touch points including: <ul style="list-style-type: none"> ○ Taps and washing facilities, ○ Toilet flush and seats ○ Door handles and push plates, ○ Handrails on staircases and corridors 	N/A	<p>Lunchtime supervisors</p> <p>Site Supervisor</p>	Ongoing from September	

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
	<ul style="list-style-type: none"> Parents and visitors if external surfaces are not cleaned. 	<ul style="list-style-type: none"> Machinery and equipment controls All areas used for eating are thoroughly cleaned at the end of each break, including chairs, door handles Telephone equipment Keyboards, photocopiers and other office equipment Classroom desks and chairs Key pad entry points <ul style="list-style-type: none"> Water fountains are not in use. Arrangements in place to ensure that if someone has tested positive with covid-19 then any area / room they have undergoes a thorough clean. COSHH risk assessment for cleaning / caretaker activities has identified the correct process and PPE to be worn. Build into cleaning time sanitation of resources. Undertake stock check and order additional cleaning materials for each classroom. 				
What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Waste is not appropriately handled	<ul style="list-style-type: none"> Cleaners, site supervisors, lunchtime staff not wearing gloves when emptying bins. Cleaners, site supervisors, lunchtime staff not double bagging waste. 	<ul style="list-style-type: none"> Bins emptied daily. Staff to ensure they wear protective gloves and or wash hands immediately after dealing with waster relating to a potential or confirmed case. Double-bagged PPE waste to be stored in crate in bin area (but not in general waste bins) for 72 hours prior to being added to general waste. Regular disinfection of bins 	N/A	Site supervisor	Ongoing from September	
------------------------------------	---	--	-----	-----------------	------------------------	--

What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Poor hygiene / infection control	<ul style="list-style-type: none"> All users of the school building if appropriate hygiene materials are not available. All users of the school building if handwashing guidelines are not followed correctly or frequently. 	<ul style="list-style-type: none"> The school has a suitable supply of soap and access to warm water for washing hands. Appropriate controls are in place to ensure the suitable sanitisation of pupil's hands following breaks, before meals and following the use of toilets Staff to regularly check supplies of soap, paper towels and hand sanitiser. All children to be briefed on catching coughs or sneezes in their elbow or a tissue. Each classroom has access to hand sanitiser, tissues, antibacterial spray and / or wipes. Keep windows and doors open to aid ventilation. 	N/A	All staff	Ongoing from September	

What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
------------------------------	-------------------------------------	------------------------------------	--	------------------------	------------------------	-------------

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Staff behaviour / not complying with the risk assessment and control measures.	<ul style="list-style-type: none"> Children Staff Parents Visitors 	<ul style="list-style-type: none"> Managing staff anxiety by clear guidelines for how to enforce social distancing in classrooms Consider contingency plan for absence Access to school counselling service if needed Code of Conduct for staff 	N/A	All staff	Ongoing from september	
Lack of / incorrect use of Personal Protective Equipment (PPE)	<ul style="list-style-type: none"> Those dealing with a potential / confirmed case by not wearing the PPE correctly A shortage of PPE in school. 	<ul style="list-style-type: none"> Re-usable PPE thoroughly cleaned after use and not shared between staff. PPE available for those dealing with intimate care or pupils who are displaying symptoms of COVID-19 and a 2m distance cannot be maintained Pupils not to be allowed face masks in school Repetition of training as to where PPE is held and how to put it on and take it off 	N/A	All staff	Ongoing from september	
What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Staff behaviour / not complying with the risk assessment and control measures.	<ul style="list-style-type: none"> Children Staff Parents Visitors 	<ul style="list-style-type: none"> Managing staff anxiety by clear guidelines for how to enforce social distancing in classrooms Consider contingency plan for absence Access to school counselling service if needed Code of Conduct for staff 	N/A	All staff	Ongoing from september	
What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Emotional wellbeing / Mental Health of pupils and staff is not supported.	<ul style="list-style-type: none"> Pupils who have been adversely affected directly by the pandemic. Pupils who are confused and concerned by the rapid changes that have taken place in their lives. Staff who have concerns about their own health and that of their families. 	<ul style="list-style-type: none"> All staff are aware of telephone counselling that they are able to access. Regular support and ideas provided through the weekly newsletter for parents and pupils to support wellbeing. 'Thoughts for the Term' document disseminated to staff from Pathfinder Schools. Regular and open communication to staff using Teams, and email 'Open door' contact for staff to members of SLT (including HT) via text, email, phone call. Regular 'catch ups' / 'check ins' with line managers to support staff. Regular physical activity and fresh air for both pupils and staff to support physical and mental wellbeing. PPA will continue to be provided to staff in order to manage workload. Risk assessments shared with all staff so that they are aware of the steps being taken to mitigate risk 	N/A	All staff	Ongoing from september	
---	---	---	-----	-----------	------------------------	--

What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
-----------------------	------------------------------	-----------------------------	-----------------------------------	-----------------	-----------------	------

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Lack of staff	<ul style="list-style-type: none"> • Pupils 	<ul style="list-style-type: none"> • Assessment of availability of staff for all activities during the school day, including break and lunchtimes • Assessing the extent to which existing planning, schemes of work will need to be adapted • Contingency plans in place for HLTAs / SLT to provide additional cover as necessary. • Relationships developed across Pathfinder Schools to redeploy staff to other schools as appropriate. 	N/A	AW / JB	Ongoing from september	
---------------	--	--	-----	---------	------------------------	--

What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Asymptomatic Testing in Primary Schools	<ul style="list-style-type: none"> • Staff believing that participation in testing is mandatory. • Staff are not provided with up to date instructions for administering the tests. • Staff administering the test incorrectly and injuring themselves • Lateral Flow Devices (LFD) providing void or 'false positive' results could result in unnecessary bubble closure • LFDs being used by staff family members instead of staff only. • Staff being unaware of how their personal data will be processed. • Not being able to identify staff with individual kits in 	<ul style="list-style-type: none"> • Opt-in / opt-out survey completed by staff confirming their intention to participate or not contains clear information that participation is voluntary • Training sessions provided for staff including a video on how to self-administer the test safely and correctly to provide a reliable result. School procedures will be followed in the event of any LFD positive result. Staff receiving a positive result will be advised to self-isolate and book a PCR test to confirm results. Close contacts of the positive case will be informed to self-isolate. If the PCR result is negative the close contacts will be informed that they no longer need to selfisolate. In the event of a void result, staff will be advised to repeat the test. If a staff member receives two void results in a row, they will be advised to book a PCR test and self-isolate until they receive the results. Staff informed that LFDs must only be used by the person that the lot is allocated to and not by family members / friends. Staff 	N/A	All staff and volunteers	ongoing	
What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



	<p>the event of a product recall.</p> <ul style="list-style-type: none"> • Staff not reporting their result to school and / or NHS Test & Trace • Staff forgetting to complete the test • Staff forgetting to complete the online form 	<p>acknowledge this through the submission of an electronic form.</p> <ul style="list-style-type: none"> • Staff have been provided with a copy of the Privacy Notice stating how their personal data will be processed and have acknowledged that they have read this through the submission of an online form. Test • Kit Log will be maintained identifying the LOT number and expiry date of all kits issued to staff. • Staff informed that they must provide the result of their test, each time that they complete a test, regardless of the result to both the school (via an online form) and to NHS Test & Trace. • Staff advised to set on mobile phones to complete their test on the allocated day. 				
--	---	--	--	--	--	--

What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Online Learning	<ul style="list-style-type: none"> • Inappropriate conduct or behaviour from pupils or adults • Unauthorised recording by pupils, parents or staff. • Unauthorised sharing of content • Inappropriate contact with pupils outside of lesson time. • Inappropriate language in a chat function • Inappropriate dress, language or location • Unauthorised people invited to join the video call 	<ul style="list-style-type: none"> • Agreement for online learning via Purple mash signed by pupils and parents. • Staff use devices in appropriate areas and ensure that blurred / background pictures are used. • Live sessions are recorded so that if issues arise the videos can be reviewed. • Meetings must be scheduled and hosted by a staff member, not by a parent or pupil. • Attendance at sessions is recorded. • Parents are aware that 1:1 sessions may be utilised to support teaching and learning. • 1:1 sessions will be conducted in a private channel so that recordings cannot be seen or downloaded by others. • Any concerns are logged and responded to in line with existing safeguarding procedures. 	N/A	All teachers	Ongoing when needed	

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



	<ul style="list-style-type: none"> Data breach e.g. showing material on 					
What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
	camera accidentally or deliberately either physically or via share screen functions.	<ul style="list-style-type: none"> Recordings of all sessions will be allowed to expire after 21 days unless a concern has been raised. 				

What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
New strain of COVID-19 detected and suspected to be more transmissible	<ul style="list-style-type: none"> Children, staff and parents are more likely to contract COVID-19 new strain 	See entirety of above RA.	<ul style="list-style-type: none"> Follow information and guidance as issued by the government. 	All staff	Ongoing	

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Parents into school for Christmas events	<ul style="list-style-type: none"> Children, staff and parents are more likely to contract COVID-19 new strain 	See entirety of above RA.	<ul style="list-style-type: none"> All visitors to wear a face covering Sit socially distanced Visitor's to sit in bubbles Reduced numbers – max of 50 in the hall at one time 	All staff and visitors	Ongoing	

Useful Guidance

- Guidance for full opening: schools can be found [here](#)
- Managing school premises during the coronavirus (COVID-19) outbreak can be found [here](#)
- The Government Guidance for implementing protective measures in educational and childcare settings can be found [here](#)
- The NASUWT has also produced a useful checklist for reopening of schools which can be found [here](#).
- CLEAPSS [Guide to doing practical work in a partially reopened school Science](#)
- CLEAPSS [Guidance for science departments returning to school after an extended period of closure](#)
- Conducting a SEND risk assessment during the coronavirus outbreak guidance can be found [here](#)
- COVID-19: guidance on supporting children and young people's mental health and wellbeing can be found [here](#)
- Actions for early years and childcare providers during the coronavirus outbreak can be found [here](#)
- Coronavirus (COVID-19): implementing protective measures in education and childcare settings can be found [here](#)
- Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) can be found [here](#)

General staff and pupil advice on limiting the spread of coronavirus in the Educational Setting

Government advice is clear PPE, including facemasks should be taken into account where employees could be put at risk. The use of such PPE does not replace or reduce the need to follow the government guidance in relation to hygiene practices

Frequently clean and disinfect objects and surfaces that are touched regularly, using your recommended cleaning products.

- Wash your hands with soap and water often – do this for at least 20 seconds.
- Use hand sanitiser gel if soap and water are not available.
- Staff and Pupils should wash their hands as soon as they get to school and when they arrive home, after they blow their nose, cough or sneeze, before they eat or handle food.
- Cover mouth and nose with a tissue or a sleeve (not hands) when you cough or sneeze.
- Handwashing techniques advice can be found [here](#)

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



ARCHIVE

Updates still relevant from January 21

Updated March 2021

Updated May 2021

Only relevant for key worker school

Interview July 2021

Summer events

What is the hazard?	Transmission of C19 within setting and wider community from suspected case			
Who might be harmed and how?	All staff, pupils and wider community (e.g. parents/grandparents)			
What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	update
<p>Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school.</p> <p>engage with the NHS Test and Trace process</p> <p>Manage confirmed cases of coronavirus (COVID-19) amongst the school community</p> <p>Contain any outbreak by following local health protection team advice.</p>	<p>Ensure the Pod remains as the isolation room. Check PPE is in place and ask KN, MN, ZM to re watch the PPE film to refresh how to use it correctly.</p> <p>Inform staff of following protocol:</p> <p>If anybody becomes unwell with a new, continuous cough, a high temperature or loss of taste / smell they must be sent home and advised to get a test immediately.</p> <p>If a child is awaiting collection, they should be moved to the pod so they can be isolated in a separate room from the school with the door open with a trained first aider. The trained first aider should wear PPE.</p> <p>The door should be open and the adult should be at least 2m away, outside of the pod is preferable.</p>	All staff		<p>See flow chart 8.9.20</p> <p>Updates in blue for 14.1.21</p>

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Accident reporting Covid-19 incidents				
<p>The Health & Safety Executive have recently updated the Reporting of Injuries, Diseases and Dangerous Occurrences regulations (RIDDOR) to include the requirement to report possible or actual exposure to the Covid-19 virus as a result of, or in connection with, a work activity.</p> <p>For further advice and guidance you should contact your Health & Safety Adviser.</p>	<p>If ill person needs to use the bathroom, they should use a separate bathroom and this should be cleaned and disinfected. (Blue toilet) The pod should be thoroughly cleaned and disinfected when the child has gone home.</p> <p>The member of staff should dispose of PPE by double-bagging and then wash hands for at least 20 seconds. Bags should be stored away for 72 hours before being put in bins.</p> <p>If a child or staff member tests positive they must stay off for 10 days, the rest of their group should be sent home and advised to self-isolate for 10 days.</p> <p>HT to contact CEO and DFE helpline PHE as a result of a possible infection. NCC to be informed too.</p> <p>Ensure staff and office staff are aware of reporting regulation. Keep parents aware of where local test centres are</p> <p>Paperwork for bubble closure – filed and ready in school office</p>	Alison W	Immediate	
		Alison W		

What is the hazard?	Transmission of C19 due to ineffective cleaning/operational procedures			
Who might be harmed and how?	<p>Cleaning staff being exposed to germs and not wearing appropriate PPE. Staff and children if cleaning is not regular and doesn't follow agreed DfE guidelines. Parents and visitors if external surfaces are not cleaned. Cleaners, site supervisors, lunchtime staff not wearing gloves when emptying bins. Cleaners, site supervisors, lunchtime staff not double bagging waste.</p>			
What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	update
<p>Keep rooms well ventilated by opening windows / door where possible</p> <p>Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach.</p>	<p>Are sufficient stocks of suitable cleaning products available and is there sufficient capacity to do the cleaning tasks?</p> <p>Handsanitiser donated by local company with COSHH sheets</p>	All staff		<p>Updates in blue for 14.1.21</p>

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



<p>The school has consulted with their cleaning contractor to arrange a deep clean before staff and pupils return to school.</p> <p>More frequent cleaning procedures are in place across the site, particularly in communal areas and at touch points including:</p> <ul style="list-style-type: none"> • Taps and washing facilities, • Toilet flush and seats, • Door handles and push plates, • Handrails on staircases and corridors, • Machinery and equipment controls, • Ipads and computers • All areas used for eating must be thoroughly cleaned at the end of each break, including chairs, door handles, tables • Telephone equipment, • Keyboards, photocopiers and other office equipment, classroom desks and chairs. 	<p>Ensure all staff are aware of reporting low stock and where to find extra stock.</p> <p>If you have been informed that someone has tested positive with covid-19 then any area/room they have accessed should be cleaned thoroughly by Anthony J wearing PPE.</p> <p>Ensure the COSHH risk assessment for cleaning/caretaker activities has identified the correct process and PPE to be worn.</p> <p>Outside fixed play equipment can be used again by all children. Children must wash hands before and after play.</p> <p>Remove the use of water fountains.</p> <p>Hand dryers to be re installed</p> <p>Lockers to be cleaned externally by Anthony daily</p> <p>Think one site, one wipe, in one direction. PPE is not required when cleaning</p> <p>Ensure all staff responsible for daytime cleaning understand that dry cloths are ineffective as they just remove the cleaning fluid; the cleaning fluids state they need damp cloths as drying time is an essential part of the disinfecting process</p>	<p>Anthony – cleaner</p> <p>Anthony cleaner</p>	<p>4th Jan</p> <p>4th Jan</p>	
<p>Disposing of Waste</p> <p>Relocate waste bins to key strategic positions both in school buildings and in external areas that are in use in order that waste materials can be managed safely</p> <p>Bins should be emptied daily.</p>	<p>Staff to ensure they wear protective gloves and or wash hands immediately after carrying out this activity.</p> <p>Double bag waste bags with contaminated waste</p>	<p>All staff</p>		
<p>Infection Control</p> <p>Staff and pupils have access at all times to water and soap for hand washing.</p>	<p>Class bubbles to use class sinks for morning washing, break, lunch and end of the day or hand sanitisers.</p> <p>Toilet sinks used for toieting use only and cleaned 4 times during the day</p> <p>Extra attention given to cleaning toilet areas at the end of the day</p> <p>All cleaning throughout the day should be recorded on the monitoring sheets at the door and stored in the covid file when completed</p>	<p>All staff</p>	<p>immediately</p>	<p>Updates in blue for 14.1.21</p>

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



What is the hazard?	Transmission of C19 due to poor hygiene practices			
Who might be harmed and how?	All users of the school building if appropriate hygiene materials are not available. All users of the school building if handwashing protocol is not followed correctly or frequently.			
What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	update
clean hands thoroughly more often than usual ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach	Are there sufficient stocks of soap, hand sanitizer available in all required locations? Use class sinks as well as toilet sinks. Check stock of tissues and bin bags. Ensure all staff are aware of reporting low stock and where to find extra stock. All children to provide a water bottle and take it home daily to be cleaned Reception to use cups for milk but these must be washed with hot water by a member of staff.	All staff		
The school has a suitable supply of soap and access to warm water for washing hands. Appropriate controls are in place to ensure the suitable sanitisation of pupil's hands following breaks, before meals and following the use of toilets and entering and exiting the school site.	Handwashing / sanitising is a timetabled activity for each group to include coming in to school, before and after breaks and lunches and eating and before leaving school Also after sneezing or blowing nose and going to the toilet Each classroom has access to hand sanitiser, tissues, antibacterial spray and wipes. Children are not to provide their own hand sanitiser due to COSHH sheets Children showing high levels of skin complaints due to soap and sanitiser can provide their own but in a named bottle and kept separate from the other children. Limit the use of resources that cannot be easily disinfected Limit the amount of personal belongings into school.			

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



	<p>Books that go home must remain in the class bubble and not be shared between classes</p> <p>Soft furnishing, soft toys to remain in class bubbles and washed / sprayed weekly.</p> <p>Individual resource packs to be used by children where appropriate or items provided from home and kept on allocated desk. Talk partners can happen within bubbles.</p> <p>Shared resources must stay within bubbles</p> <p>Keep windows and doors open to aid ventilation when possible</p> <p>Request children bring jumpers into class incase they get cold and wear long sleeve tops under their uniform</p> <p>Record touch point cleans 3x a day – info on front of class doors</p>			
--	--	--	--	--

What is the hazard?	Heightened risk of C19 transmission during the administration of First Aid			
Who might be harmed and how?	First Aiders administering first aid to children who may have symptoms of Coronavirus Any First Aiders administering first aid who is not wearing appropriate PPE			
What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	update
Where there may be limited staff, the requirement to provide suitable first aid cover to all staff and students has been assessed with suitable first aid or paediatric first aid provided.	Paediatric first aiders – Maria Nolan (re qualified) and Zoe Manson Kellie Norman to be trained by the end of September - passed	All staff		Updates in blue for 14.1.21

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



<p>Access to first aid facilities is maintained and the school suitably stocked with first aid sundries.</p> <p>Staff or pupils with medical needs have been assessed and relevant consents are in place.</p> <p>Staff have been trained in the use of medications and increased level of control applied, to include the use of PPE if required.</p> <p>Children that have toilet accident or needs are encouraged to change independently.</p>	<p>If a Paediatric first aider is off ill, other paediatric first aiders may need to change working days to cover.</p> <p>To ensure small first aid kits, gloves and aprons are available within each classroom for minor issues.</p> <p>Adults to access ice packs for children and sanitise after use.</p> <p>Texts to be sent home to parents about first aid issues to avoid paper slips</p> <p>Inhalers to go into a sealed clear bag after use. Children to administer themselves or adult to wear gloves. Inhalers located in each classroom</p>			
	<p>Avoid giving medication where possible. If an adult gives medication they must wear gloves and it is to be given by the adult in the child's bubble</p> <p>No calpol to be given for temperatures or covid symptoms</p> <p>Normal first aid treated as normal, covid first aid needs PPE</p> <p>If a child needs support with toileting, PPE should be worn. Children should be encouraged to do this independently where possible</p>			

What is the hazard?	Heightened risk of C19 transmission due to incorrect use of PPE			
Who might be harmed and how?	First aiders, cleaners by not wearing the PPE correctly or a shortage of PPE in school.			
What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	update
<p>Personal Protective Equipment should not be used as an alternative to social distancing, except where there is no other practical solution.</p> <p>Re-usable PPE should be thoroughly cleaned after use and not shared between staff.</p>	<p>Training as to where PPE is held and how to put it on and take it off</p> <p>Removal of PPE and disposed of immediately into a double bagged black bin bags after use.</p>	All staff		<p>Updates in blue for 14.1.21</p>

What is the hazard?	Transmission of C19 due to insufficient social distancing			
----------------------------	--	--	--	--

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Who might be harmed and how?	Children and staff choosing and forgetting not to keeping 2 meters apart; younger children not understanding the need for social distancing; staff needing to support children with additional needs at certain times; children and staff unable because of layout of the building to keep 2 meters apart; parents coming into contact with other parents & families; visitors within school not obeying school distancing rules; all users of the building by not adhering to the proposed access measures and 2m social distancing.
-------------------------------------	---

What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	update
<p>Minimise contact between individuals and maintain social distancing wherever possible</p> <p>The overarching principle to apply is reducing the number of contacts between children and staff. This can be achieved through keeping groups separate (in 'bubbles') and through maintaining distance between individuals.</p>	<p>Keep children in class bubbles as much as possible. If bubbles need to be mixed, ensure a register is kept for track and trace purposes</p> <p>Create bubbles of children and staff</p> <p>Kestrels and Squirrels to sit opposite sides of a large ventelated room for 1 hour for a music lesson from June 9th.</p> <p>Staff to mix bubbles for phonics to ensure learning can continue.</p>	All staff	June 2021	

	<p>Staff mixing between bubbles must stay 2m apart</p> <p>Re spray 2m lines</p> <p>Remind parents of socially distancing rules from September</p> <p>Hands to be washed before and after play as well as during the day</p> <p>Staff to be advertised to wear face masks when a 2m socisl distance can not be kept.</p>	All staff	May 2021	
--	---	-----------	----------	--

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



<p>Break/Lunchtime Play</p> <p>The school will stagger breaks/lunchtimes to achieve the social distancing.</p>	<p>Allocate designation times and areas for outdoor play to each group. Badgers and Squirrels to mix outside at playtime for a max of 15mins</p> <p>Stagger re-entry back into the building during break and lunchtimes. Use external doors and avoid crossing over in corridors</p> <p>Children encouraged to go to the toilet before break/lunchtimes.</p> <p>Staff room access is limited during designated breaks only. 2m social distancing will be encouraged. Outdoor space provided too. Max of 4 people in the staffroom. Staff to exit rooms whilst the children eat their lunch Staffroom moved to the hall and staff to sit at least 2m apart.</p> <p>Hedgehog Elmer room to be used as a staff room if they prefer?</p>	<p>All staff</p>	<p>May 2021</p> <p>14.1.21</p>	
<p>Staffroom</p> <p>Arrangements should be made to ensure the staffroom is not overcrowded and social distancing can be achieved e.g. stagger lunch times for staff.</p>	<p>Limit access to the staff room facilities during designated breaks Staff to stand 2 meters apart where possible Sanitition of shared areas throughout the day Posters to remind about expectations Cleaning materials available in the staff room Staff to keep personal belongings within class rooms but to ensure mobiles are tured off and not used during teaching hours. Staff to take breaks in own areas once the children have left the classroom to allow others access to the staffroom Staff to bring in own beakers/flask where possible to avoid unnecessary use of shared cups. Or thoroughy wash cups and cutlery at the end of the day themselves in hot soapy water. Staff to bring in cold food if possible or clean the microwave and toaster before and after use.</p>	<p>All staff</p>		<p>Staffroom moved to the hall 14.1.21</p>
<p>Access/egress to from site</p> <p>Stagger start and end times of the school day</p>	<p>All children to arrive on the school site between 8.45am and 9am.</p> <p>Reception parents to enter the school outside site with a face covering all other children left at the front of the school to walk in alone.</p>	<p>All staff</p>	<p>May 2021</p>	
<p>One way traffic through external doors to avoid face to face passing in corridors.</p> <p>Areas to have clear markings.</p>	<p>All children to exit the school at 3.15pm. Parent to come onto the outside site wearing a face covering. If staff and parents need to talk, this must be done outside with both adults wearing a face covering.</p>			

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Where possible, doors can be propped open to reduce the need for touch (fire protection measures must be adhered to).	Provide relevant guidance to parents on drop off and pick up arrangements.	Alison W	17.5.21	
Wipes and sanitiser available at both sides of doors.	If parent do not stick to times, they must wait and not put other bubbles at risk.			
Increased cleaning of handles and touch plates. (see cleaning section)	Ensure playground markings are clear for parents to use			
Allocated drop off and collection times				

What is the hazard?	Transmission of C19 due to insufficient social distancing, cleaning and hygiene practices at LUNCHTIMES			
Who might be harmed and how?	<p>Catering staff not observing social distancing within the kitchen space.</p> <p>Catering staff not following hygiene procedures</p>			
What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Update
<p>Consideration should be made for food service and how this will be managed and how social distancing can be achieved in the school kitchen and dining areas</p> <ul style="list-style-type: none"> o Serving food o Queing o Different lunch periods 	<p>ABM to provide packed lunches and full hot menu from the school site.</p> <p>All hot meals to be delivered to classrooms in a desposable box</p> <p>Cutlery to be left on a tray and put through a hot wash.</p> <p>Children to eat in their own classrooms</p> <p>Hedgehogs to eat in the school hall using plates</p> <p>Lunchboxes to be kept in lockers and taken home at the day to be cleaned. Hedgehogs to use lunch trolley in the</p> <p>FSM to receive food parcels / vouchers during half term holidays</p>	<p>ABM</p> <p>Alison W</p> <p>Michelle</p>	<p>17th May</p> <p>4th Jan</p> <p>June 2021</p>	

What is the hazard?	Enhanced risk of transmission of C19 due to behaviour of pupil/pupils
---------------------	---

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Who might be harmed and how?	Other children as a result of physical contact from a pupil not following school rules Staff member if they need to use a restraint with a children.				
What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	update	
Staff/Pupil behaviour and cooperation will be the key to implementing all of the controls. School will carry out inductions to inform staff and pupils of the changes. Encourage staff to cooperate with government plans for contact tracing.	<p>Reinforce how staff need to consider others during this time.</p> <p>Follow Behaviour policies to have COVID 19 addendum (Pathfinder HT to create)</p> <p>Code of conduct for parents to be shared (pathfinder HT to create) create a form to be signed.</p> <p>Use of restraint to be used as a last resort unless there is a physical restraint to others.</p> <p>Behaviour to be managed within social bubble groups.</p> <p>Any child not following the rules and that are required to go home because no form of support from home and school is working will be classed as an exclusion</p>	All staff			
What is the hazard?	Fire evacuation protocol compromised due to significant changes in operational practices (leading to inadequate evacuation in the event of a fire.)				
Who might be harmed and how?	All users of the school building if they are not clear about evacuation procedures.				
What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	update	
<p>Personal Emergency Evacuation Plans (PEEPs) must continue to be in place for those staff that continue to work in the school and any pupils that access the school site, which should include lifts.</p> <p>Ensure all emergency escape routes / doors are fully operational and kept clear.</p> <p>Reminders to staff and pupils that if the fire alarm is activated that they must still keep 2m distancing when at the evacuation point.</p>	<p>Practise fire evacuation process within first week after all groups have been instructed by their responsible adult.</p> <p>Ensure staff are clear about their evacuation points in case of changes to their normal routes</p> <p>Create registers for each class by the door</p>	All staff	4 th Jan		

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



What is the hazard?	Enhanced risk to office staff who need to meet face-to-face with parents/each other.				
Who might be harmed and how?	Admin staff if offices were open to parents and visitors				
What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	update	
Staff shift rota to be in place so as to keep social distances and allow school office to function. Maximum of 2 staff in the office at one time. Be mindful of crossover times to ensure staff ratio is not increased.	Admin staff to work at 2m distance and no more than 2 in each office at one time. Phones, printer etc to be wiped between use. Visitors poster made with rules for all visitors to follow. Wearing a mask before entering the school, hand sanitiser and following the 2m distance rule. Contractors on site only for emergency reasons	Michelle Zoe Claire Alison	Ongoing	Updates in blue for 14.1.21	

What is the hazard?	Health and safety practices compromised due to additional focus on making site covid secure. (Property Compliance)				
Who might be harmed and how?	All users of the buildings if it is not health and safety compliant through risks of fire, legionella exposure etc.				
What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	update	
The school has ensured that relevant property statutory compliance checks have been completed and records updated. Daily and weekly checks have been reinstated and pre-opening checklist completed.	All serious property concerns have been raised with the Trust and appropriate steps are in place to ensure the safety of all building occupants.	AW / Anthony	Ongoing	Updates in blue for 14.1.21	

What is the hazard?	Transmission of C19 by or to contractors				
Who might be harmed and how?	Contractors who don't follow social distancing guidelines or wear appropriate PPE for tasks when on site.				
What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	update	
All contractors must provide a suitable and sufficient risk assessment for the activities they carry out which must include covid-19 . All planned/reactive maintenance to be carried out during out of hours unless seen as an emergency.	Ensure all appointment are made out of school hours when the numbers are lower on site. Contractors delivering food may need access during the day. Access to the premises to be planned to enable as little contact as possible and maintain social distancing. Contractors on site during the day must follow the visitors poster.	Office staff	Ongoing		

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Contingency planning for a further outbreak	Children and staff in isolation All staff and children	<ul style="list-style-type: none"> In the event of a local outbreak, the PHE health protection team or local authority may advise a school or number of schools to close temporarily to help control transmission. Schools will need a contingency plan for this eventuality. 	<p>Ensure all children have a log in account to teams provided by Montsaye IT team. All children currently have a log in to Purple mash and teams is still being investigated</p> <p>Staff to have planning in place to action immediately incase of shut down</p> <p>Children and parents made aware of the use of teams Purple mash</p> <p>Homework to be set on teams to allow teething issues to be sorted and Parents the opportunity to familiarise themselves. Purple mash Alternatives to be available for those children with no IT ability. – paper copies printed and delivered / posted</p>	Class teachers	ongoing	
---	---	--	---	----------------	---------	--

Equality Impact Assessment	Staff & Pupils	<ul style="list-style-type: none"> An equality impact assessment has been completed and can be found 	Supplied by the trust	NA	Sep	
----------------------------	----------------	---	-----------------------	----	-----	--

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Lack of staff	Pupils	<ul style="list-style-type: none"> Assessment of availability of staff for all activities during the school day, including break and lunchtimes The extent to which existing planning, schemes of work will need to be adapted 	<p>Contingency plan if a staff member goes off sick? Supply cover</p> <p>All staff to have planning back up incase of sudden illness for their class</p> <p>Weekly plans available on staff share / folder in classroom for staff to access easily.</p> <p>Staff may need to cover lunch breaks if we have staff illness. This can happen but 2m distancing should be followed.</p> <p>Staff off ill will be covered. Staff off isolating will be available remotely</p> <p>JB to change working days not hours to provide consistency for year 6.</p> <p>JB to work full time</p>	Alison W	Ongoing	
---------------	--------	--	--	----------	---------	--

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Increased risk of transmission	Staff and Pupils social distancing	<ul style="list-style-type: none"> • Ensure availability of staff is adequate • Ensure that social distancing measures can be maintained at all times when possible • Review activities that can be carried out • The behaviour policy is reviewed to take into account COVID-19, to include exclusion for pupils who deliberately put others at risk (e.g. coughing, or spitting at others) and pupils who will not (as opposed to cannot) comply with social distancing. <p>How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:</p> <ul style="list-style-type: none"> • grouping children together • avoiding contact between groups • arranging classrooms with forward facing desks staff maintaining distance from pupils and other staff as much as possible 	<ul style="list-style-type: none"> • Although we have a small number of staff we can use the staff room supply agency • Children grouped in classes with set adults as much as possible • Adults to move not children where possible • No clubs or wrap around care for the first half term. When clubs do run again, ensure registers are kept of mixed bubbles. • All classes to wash hands regularly and remain in class bubbles. Disinfect surfaces and resources frequently. Staff to keep distance as much as possible as the children will not be able to socially distance. • Staff toilets. 	AW / Michelle	Ongoing	
--------------------------------	------------------------------------	---	--	---------------	---------	--

--	--	--	--	--	--	--

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Sport provider	Pupils	<ul style="list-style-type: none"> Schools are able to work with external coaches, clubs and organisations for curricular and extracurricular activities where they are satisfied that this is safe to do so. Schools should consider carefully how such arrangements can operate. 	<p>Finding fitness will deliver a physical activity to all 4 bubbles. 2 bubbles per day ensuring the adult stays at a 2m distance from the children. Equipment needs to be different for each group and cleaned thoroughly after its use. All activities will take place outside where possible but the hall can be used for 2 groups as long as it is well ventilated.</p>	<p>Finding fitness / AW</p> <p>AW</p>	<p>In place for September but ongoing</p> <p>May 17th</p>	
Signage	Staff, children, parents and visitors not aware of rules or forgetting rules	<ul style="list-style-type: none"> What signage is provide to inform staff and pupils regarding social distancing, hand cleaning etc. 	<p>Corridors and communal walking areas to have 2m distance lines</p> <p>Hand washing posters near sinks and toilets</p> <p>Give way signs at junctions around school</p> <p>2m distance reminder posters around school</p> <p>Visitors poster in entrance</p>	All staff – AW to check		
EHCP children	Children with special educational needs	<ul style="list-style-type: none"> EHCP children have not attended school since March out of choice and have been supported at home with their learning. 	<ul style="list-style-type: none"> Keep resources they use to a minimum and the room to be minimal with extra resources packed away 1:1 adult to clean all resources used daily Adult to keep a distance where possible and a height difference at all times Keep intervention room well ventilated with open doors / windows EHCP children will eat in a separate room with 1:2 adult support whilst eating – ENSURE TABLES ARE CLEANED THOROUGHLY AFTER USE PPE not necessary but regularly hand washing is. 	Sam and Tanya	Ongoing	

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Parent on site for medical needs	Whole school whilst parent is on site	<ul style="list-style-type: none"> • Child with medical needs has not been on site during lockdown 	<ul style="list-style-type: none"> • When parent visits the school at lunchtime to provide medical support they must wear a face mask, have a designated room and limit the areas they walk in around school. • Parent to use ICT suite only 	AW to inform parents	ongoing	
Governors accountability	The schools monitoring and evaluation Risk assessment	<ul style="list-style-type: none"> • Governor meetings have continued throughout lockdown via zoom. Governor hub used to share risk assessment and COVID materials 	Governors to be notified on risk assessment for September. Governors to monitor risk assessment and changes Awareness of teams and how it will be used for future lockdowns Governors to monitor the school termly due to unpredictable times No school visits but monitoring to take place	AW / SS / MJ	Ongoing Risk assessment to be reviewed at LGB meetings – Dec / March / June	Update s in blue for 14.1.21

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



			through meetings. SDP to specify how governors can be involved in the school safely to still ensure their priority is challenged. Governors to be informed about the recovery curriculum via Zoom meeting.			
Asymptomatic Testing in Primary Schools	Staff believing that participation in testing is mandatory. Staff are not provided with up to		Opt-in / opt-out survey completed by staff confirming their intention to participate or not contains clear information	All staff	25.1.21	Continue in May 2021

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



	<p>date instructions for administering the tests. Staff administering the test incorrectly and injuring themselves Lateral Flow Devices (LFD) providing void or 'false positive' results could result in</p>		<p>that participation is voluntary. When issued with test kits, staff are provided with up to date instruction leaflet for administering the test and advised to discard the instruction leaflet contained within the test box. Training sessions provided for staff including a video on how to self-administer the test safely and correctly to provide a reliable result. School procedures will be followed in the event of any LFD positive result. Staff receiving a positive result will be advised to self-isolate and book a PCR test to confirm results. Close contacts of the positive case will be informed to self-isolate. If the PCR result is negative the close contacts</p>		
--	--	--	---	--	--

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



			will be informed that they no longer need to selfisolate.			
--	--	--	---	--	--	--

	unnecessary bubble closure LFDs being used by staff family members instead of staff only. Staff being unaware of how their personal data will be processed. Not being able to identify staff with individual kits in the event of a product recall. Staff not reporting their result to school and / or NHS Test & Trace		In the event of a void result, staff will be advised to repeat the test. If a staff member receives two void results in a row, they will be advised to book a PCR test and self-isolate until they receive the results. Staff informed that LFDs must only be used by Rushton Primary School staff members and not by family members / friends. Staff acknowledge this through the submission of an electronic form. Staff have been provided with a copy of the Privacy Notice stating how their personal data will be processed and have acknowledged that they have read this through the submission of an online form. Test Kit Log will be maintained identifying the LOT number and expiry date of all kits issued to staff. Staff informed that they must provide the result of their test, each time that they complete a test, regardless of the result to both the school (via an online form) and to NHS Test & Trace.	AW		
--	---	--	--	----	--	--

Educational Setting	Rushton Primary School
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)



Candidates on site for a 1:1 interview.	Hedgehog class, SLT, RP (child)	<ul style="list-style-type: none"> • School has established covid safety rules in place around the school – see above Staff •• take part in a lateral flow twice a week • Social distancing in place around school. Masks worn when social distancing can't be followed. 	<ul style="list-style-type: none"> • Candidates to arrive one at a time for a maximum stay of 1 hour. • Candidates asked if they would be willing to lateral flow the morning of the interview. • Observations to take place outside and socially distanced in a mask. • Interview to take place in a well ventilated room with social distancing measures. • Masks to be worn around school and hand sanitised at every opportunity. • Candidates briefed on arrival as to COVID safety in school and also reminded that there is no expectation to shake hands or get close to pupils during their obs or interview 	MJ to inform candidates prior to interview	Interview day 5 th July 2021	
Sports day	School field	<ul style="list-style-type: none"> • School has established covid safety rules in place around the school – see above Staff •• take part in a lateral flow twice a week • Social distancing in place around school. Masks worn when social distancing can't be followed. • Children to remain in bubbles 	<ul style="list-style-type: none"> •• Children to sit in class bubbles No parents only volunteers who regularly LFT • Ice poles to be disposable 	All staff to follow guidelines	14.7.21	
New intake	School field	<ul style="list-style-type: none"> • School has established covid safety rules in place around the school – see above Staff •• take part in a lateral flow twice a week • Social distancing in place around school. Masks worn when social distancing can't be followed. • 	<ul style="list-style-type: none"> • School children to sit at 2m and have no physical contact • School staff to speak to new parents outside at socially distanced •• Cups and snacks all to be disposable • 1 hour event to remain outside • Toilets to be sprayed after each use 	AW to inform parents on arrival of covid rules	16.7.21	
Year 6 Leavers	School field	<ul style="list-style-type: none"> • School has established covid safety rules in place around the school – see above Staff •• take part in a lateral flow twice a week • Social distancing in place around school. Masks worn when social distancing can't be followed. 	<ul style="list-style-type: none"> • School staff to speak to parents outside at socially distanced •• Cups and snacks all to be disposable • Parents to sit on tables of no more than 6 adults • 1 hour event to stay outside 	AW to inform parents on arrival of covid rules	22.7.21	